

# Grace King High School

OUR SCHOOL COMMUNITY STRIVES TO CREATE A QUALITY WORKFORCE BY INVOLVING ITS STAKEHOLDERS IN THE PLANNING AND IMPLEMENTATION OF MEANINGFUL EDUCATIONAL EXPERIENCES

**A Week In The Kingdom**

## Attentive

## Attendance

## Attitude

## Accountability

### Monday, May 16, 2016

“B” Day – Modified Schedule

COMPASS Review student data for SLT Reporting

Final Examinations Begins for Non-exempt Seniors

Teacher EOY Packet Available – See Ms. Bonura

Textbook Collection –Gr. 9 -11

### Tuesday, May 17, 2016

Content Specific Collaborative Meeting

Senior Final Examinations for Non-exempt Seniors

Movie Day - EOC Award (4A)

### Wednesday, May 18, 2016

Report SLT Data in HCIS

Final Examinations for Non-exempt Seniors

Graduation Practice – 3:30 p.m.

### Thursday, May 19, 2016

Textbook Collection Ends for Seniors – 8:30 a.m.

EOY Staff Meetings – Planning Period 1-4

Student Locker Cleanout – IS

Underclassmen Awards Day

### Friday, May 20, 2016

IEP Completed in SER (Checkout with Ms. Serigny)

Final Examinations – 1A & 1B Modified Schedule - (4A)

Graduation 4:00 p.m. Ponchartrain Center

Awards/Move Up Day

### Saturday, May 21, 2016 and Sunday, May 22, 2016

**Health and Wellness Tip:** The end is in sight! The last two weeks of school can be hectic. Getting plenty of rest and eating healthy meals will help alleviate stress.

# DISTRICT NEWS

## **ACTION ITEM** East Bank Computer Repair Shop

The East Bank Computer Repair Shop opened on **April 11**. Located in the Paul Emenes Special Service Building, the Repair Shop offers full computer services and is open Monday - Friday from 7:30 a.m. - 4:30 p.m. The building's address is 822 Clearview Parkway in Harahan, located at the foot of the Huey P. Long Bridge. The telephone number for the Repair Shop is (504) 736-7370. The shop is at the rear of the building. If entering from the front, the building receptionist will be able to direct you upon your arrival. There is also a buzzer/speaker system at the back door that is manned by the Computer Repair Staff. This will allow you quick entrance into the building to the repair shop. This is very convenient if you have more than one computer to bring in for repair. A ramp and reserved parking for anyone visiting the Repair Shop located at the rear of the building exists as well.

Teachers who are resigning can return their laptops at either location by **June 6**.

## Human Resources | All

### **ACTION ITEM** 2016 Voluntary Transfer Process

The application process for the Voluntary Transfer Process (VTP) opened **Monday, April 11**, and will close **May 27**. If an employee has a desire to transfer they **MUST** apply between **April 11 – May 27**. NOTE: There will not be a second transfer process in the summer.

#### **What types of employees are eligible for the Voluntary Transfer Process (VTP)?**

The Voluntary Transfer Process is for certificated teachers, deans, assistant principals, counselors, and para-professionals.

#### **Who is eligible for transfer?**

Certificated teachers, deans, assistant principals, counselors, and para-professionals are eligible for transfer if they:

- ✓ Have a minimum of 2 years of experience in JPPSS at their current school
- ✓ Hold a valid (up to date) Louisiana teacher certificate in the requested subject-area vacancy (teachers only)
- ✓ Are currently NOT on any level of an Intensive Assistance Plan (IAP)

***Principals, if you have an employee currently on an IAP, Please notify your E.D. The IAP status is required for transfer. HR will verify each employee's IAP status with the E.D. before approving any transfer.***

#### **How does a principals know an employee is eligible for transfer?**

There are two ways a principal may determine transfer eligibility of an employee

- (1) The eligible employee will have a letter generated from AppliTrack when they apply for transfer stating if they are approved or denied for transfer (Principals should request a copy of the employee's transfer eligibility letter before conducting an interview).
- (2) All employees applying for VTP must apply via AppliTrack. Human Resources will write in the "Notes" section of each employee's application if they are approved or denied transfer. It is important that principals **do not** interview current employees without verifying their eligibility for transfer.

Once an employee is approved for transfer, interviews and reaches Mutual Consent, the principal of the school losing an employee will be notified by his/her Staffing Coordinator and the vacancy created by the employee leaving will be posted online.

For more information on 2016 VTP [click here](#) or visit our website under [Quick Links](#).

# From Your Colleagues

## Academics and Instruction | Middle and High Schools

### **ACTION ITEM** EOC Conversion Chart

[Attached](#) you will find the [EOC conversion chart for exams](#). Please note that this score will count as 25% of the student's final grade. This chart only applies to EOC courses. (See Attachment in ATKM)

## **Senior Activities** – Michelle McCabe

### **Book Collections will be done in the Library**

May 16<sup>th</sup> – 18<sup>th</sup> for underclassmen.

Teacher can start delivering class sets to the May 2<sup>nd</sup>.

## **2016 Commencement Exercise** – McCabe and Torrado

The senior class of 2016 would like to extend an invitation to the entire Grace King family to attend their graduation on May 20, 2016 at 4pm

Faculty will wear college gown and process out before the seniors. If

you can attend please reply so I can have a head count AND see Ms. Bonura. We have a stash of college gowns that you can use if you can't put your hands on your personal gown.

Please respond to both Ms. Bonura and myself by next TUESDAY!!!!  
May 10th.

Any teacher available to assist us with graduation practice should come to the gym 3:30 Wednesday, May 18<sup>th</sup>.

## **Textbooks - McCabe**

I have attached the first draft of textbooks. There is 450 pages, the first 179 are for the faculty and the rest are in alphabetical order under the students first block teacher. Next time I will try to run the report in ALL alphabetical order....

May is HERE!!!!

It is time to start turning in items to the book room!!!!

I will collect class sets this week from teachers and starting next week I will collect the Promethean board and red cat items. (This includes the IS set that you have)

I will send a master list later this week that shows each person in alphabetical order and what they still owe so you can help your students know what to search for.

I am ONLY collecting senior text books during lunch this week. Tell the students that the library is CLOSED due to the poor teachers who are uprooted with testing. But seniors are allowed to come in to return their textbooks

**Policies regarding signs, posters, and flyers on campus-** Katrina  
Torrado

Sponsors of club, teams and other organization...

All posters, flyers, and signs must be removed in the courtyards as well as hallway lockers, ceilings and walls by Friday May 20<sup>th</sup>.

## **Online Resources**

### **Grace King High School**

<http://king.jpsschools.org/>

### **Jefferson Parish Public School System**

<http://jpschools.org/>

#### **Employee Resources**

<http://jpschools.org/employees/employee-resources/>

#### **Instructional Performance Support**

<http://jpschools.org/resources/human-capital-resources/instructional-performance-resources/>

#### **Support Performance Support**

<http://jpschools.org/resources/human-capital-resources/support-performance-resources/>

#### **JFT and JPBS Contract**

[http://jpschools.org/wp-content/uploads/2015/07/CBA-changes-highlighted-7-27-2015-JFT\\_3.pdf](http://jpschools.org/wp-content/uploads/2015/07/CBA-changes-highlighted-7-27-2015-JFT_3.pdf)

#### **District News and Press Releases**

##### **Grace King Senior Sunrise**

<http://jpschools.org/grace-king-high-seniors-get-an-early-start-to-the-new-school-year/>

### **Louisiana Department of Education – Louisiana Believes**

<http://www.louisianabelieves.com/>

#### **Academics**

<http://www.louisianabelieves.com/academics>

#### **Teacher Support Toolbox**

<http://www.louisianabelieves.com/resources/classroom-support-toolbox/teacher-support-toolbox>

#### **Louisiana Student Standards Review for English and Math**

<http://www.louisiana.statestandards.com/>